



Joliet City Center Partnership

Two Rialto Square • 116 N. Chicago St. • Joliet, IL 60432-4232

Phone: (815)774-6066 • Fax: (815)723-6972

www.jolietdowntown.com



Re: Kidzfest Participant Application

Date: August 6, 2016

Location: Downtown Joliet – Chicago Street

Join us in Downtown Joliet on Saturday, August 6, 2016 from 10:00 a.m. until 3:00 p.m. for the 14th annual *Kidzfest* sponsored by Lewis University. *Kidzfest* is a FREE, interactive event for children from ages 2-12 years of age that allows you to showcase your organization/business to thousands of families who will spend a free, fun-filled day in Downtown Joliet.

Participation in *Kidzfest* as a vendor is also FREE as long as your booth provides some type of informational, fun, interactive, or educational activity for children and their families to enjoy. If you are a vendor with items for sale, you will be charged a vendor's fee of \$250, flat rate, regardless of space reserved. If you are providing food items, a Will County Health Department Permit is REQUIRED. In order to avoid a late fee, all Health Dept. permits must be obtained no later than 1 week prior to the event. Checks can be made payable to Joliet City Center Partnership.

All participants are required to provide a Certificate of Liability Insurance naming **Joliet City Center Partnership, LLC** and the **City of Joliet** as additional insureds. This information must be provided prior to the event in order to reserve your spot at *Kidzfest*.

Downtown Joliet Restaurants: Joliet City Center Partnership will pay for the cost of Will County Health Department fees to participate in this event. In order to take advantage of this great offer, you are required to participate within the boundaries of the *Kidzfest* zone on Chicago Street. Please use this as an opportunity to promote your business to thousands of visitors to Downtown Joliet!

In order to best serve our participants needs, please complete the attached form to reserve your space at *Kidzfest*. Please send completed applications to Sarah Strickland: sarah.strickland@jolietdowntown.com or fax to (815)723-6972. For more information, please contact Sarah at 815-774-6067.

Thank you in advance for helping us to make *Kidzfest* a great *DOWNTOWN JOLIET* event!

Kidzfest Participant Application

PLEASE FILL IN ALL FIELDS

Contact Information:

Name: _____ Business Name: _____

Address: _____ City/State/Zip: _____

Phone: Business _____ Cell: _____

E-Mail Address: _____

Not-For-Profit Organization?: _____ Yes _____ No

Exhibitors must stay for the entire event. Under no circumstances will vendors be allowed to move vehicles in or out until the streets are cleared of children and families. We ask that you abide by this policy for the safety of our patrons.

Please explain in detail what you need for this event. Be very specific!
All participants are required to provide their own tables, chairs, and tents.

Electrical Needs (Please Circle): _____ Yes _____ No
Please note: we do not provide surge protectors/extension cords.

If so, what devices need electrical access? _____

Space/Dimensions needed for your display/set up: _____

Special Requirements: Please be specific. _____

Amount of time needed for setup: _____

Please describe the activities planned. If necessary, draw an example of the layout below or on reverse side of application.

Completed applications may be returned to:
Joliet City Center Partnership, LLC – Attn: Sarah Strickland
116 N. Chicago St., Suite 101
Joliet, IL 60432

Please send by email or fax to: Sarah Strickland – sarah.strickland@jolietdowntown.com; fax - (815) 723-6972

A certificate of liability insurance naming **Joliet City Center Partnership, LLC and City of Joliet as additional insurers must be received by our office prior to the event.*