

Joliet City Center Partnership

**Board of Directors
June 8, 2017
8:00 a.m. – CED Board Room**

Meeting Agenda

1. Welcome – New Board Member Megan Millen

- The Board welcomed the new member Megan Millen, the Executive Director of the Joliet Public Library
- Megan shared her excitement to be a part of the board.

2. Approval of May Minutes

- Larry Walsh motioned to approve May minutes.
- Jim Roolf seconded.
- Motion carried.

3. Approval of April Financials

- There was concern regarding how budgets should be arranged in light of the new MOU
 - i. John G. suggested a budget of fixed cost, and a budget of events, etc. Suggested there should be a meeting with exec/budget committee to address budgeting for 2018.
 - ii. Steve Jones mentioned that the MOU details the way the budget should be compiled.
- Mayor O'Dekirk motioned to approve April financials
- Megan seconded.
- Motion carried.

4. Approval of May Financials

- Jim Roolf motioned to approve
- O'Dekirk seconded.
- Motion carried.

5. Committee Chair Reports

- **Marketing**
 - i. Mike Brick gave a report of the marketing committee.
- **OMA**
 - i. Lauren Las gave a report on last month's meeting
- **Economic Development**

Name	Present	Absent
Bryan Kopman (Chair)		X
Mike Brick	X	
Don Fisher		X
John Greuling	X	
Mary Jaworski	X	
Megan Millen	X	
Sue Moore	X	
Mayor Bob O'Dekirk	X	
Jim Roolf	X	
Jim Smith	X	
Dan Stevenson		X
Rod Tonelli		X
Larry Walsh	X	
Denise Winfrey	X	
Steve Jones	X	
Lauren Las (Staff)	X	
Richard Fredrickson (Consultant)	X	

- i. The EDC has a recommendation to the board re: a Development Incentive Grant that will be covered later in the meeting.

6. City Report

- Steve Jones reported on downtown economic development: St. Mary's, possible grocery locations (one inside SSA and one outside), property North of pawn shop on Joliet Street, Harrah's, old Barrett's Hardware building

7. Memorandum of Understanding – Status

- Steve Jones noted that the City Council passed the MOU earlier in the week.
- Denise motioned to approve the MOU.
- Larry seconded.
- Motion carried.

8. Review of DRAFT revised bylaws for CCP with expanded SSA – comments & discussion

- Steve Jones presented some changes.
- John Greuling brought up two concerns.
 - i. Board agreed there needs to be a concerted recruitment effort and open houses for the “Greater Downtown” or extended area
- The executive committee will discuss the position of board secretary

9. Downtown Plan Update

- Steve Jones prepared and presented an update on the 9 issues the Downtown Plan addressed and what has been done since then.
- Steve Jones suggested that the CCP should market this.

10. Slammers Stadium turf project discussion

- Steve Jones reported on updates regarding the planning of the turf project. Goal is for turf to be in place by 2018 season. Approx \$1.2-1.6 million range including construction.

11. Barber Building Redevelopment Discussion

- No update per Steve Jones.

12. Development Incentive Program request – Elder Brewing

- Mike Brick presented the recommendation from the EDC (memo from Rod) for a total of \$25,000, split as \$12,654.00 for Façade Incentive Grant and \$12,346.00 for Interior Improvement Grant.
- Denise motioned to approve.
- Megan seconded.
- Motion carried.

13. Staff Report

- There was no additional staff report on top of what was already discussed.

14. New Business

- Jim Roolf suggested that the bylaws allow for votes to be conducted via email if a quorum is not available at a meeting. Sue mentioned it has been done in the past.

Next Meeting: July 13, 2017 - 8:00 a.m. - CED Boardroom