

Joliet City Center Partnership

**Board of Directors
December 14, 2017
8:00 a.m. – CCP Board Room**

Guests: Jennifer Bustamante - Innovation Pavilion; David Hales - Joliet City Manager

Meeting Agenda

1. Introduction of Joliet City Manager David Hales

- David Hales thanked the Board for the invitation to this meeting and said that he is excited about what's coming for downtown and looking forward to being a part of and appreciates this organization.

2. Approval of November Minutes

- Rod Tonelli motioned to approve the November minutes.
- Larry Walsh seconded.
- Motion carried.

3. Approval of November Financials

- Rod Tonelli motioned to approve the November financials.
- Megan Millen seconded.
- Motion carried.

4. Innovation Pavilion presentation

- Jennifer Bustamante of Innovation Pavilion gave an overview of the company and their plans for Joliet, including imminently hiring a local community manager who would person represent the community to IP.

5. Committee Chair Reports

- **Marketing**
 - i. Mike Brick reported on the success of this year's events.
 - ii. Mike reported that the Committee met with Mike Trizna of Chicago Street Pub who is planning to do 3-4 more Local Music Mondays which were successful for both the Rialto and the local restaurants this summer. Mike Brick indicated that Mike Trizna asked for \$2000 for LMM sponsorship; the board approved this sponsorship.
 - iii. Mike Brick also reported on the Heritage Corridor's 2nd Annual Joliet Area Restaurant Week which will occur in February and has many Downtown restaurants involved, the committee will be looking to purchase new radios for events, a trade with Voyager Media, the committee is pulling together 2017 achievements for the Annual Report, and that the meeting time changed to every other Wednesday at 2pm. The next meeting will be January 10, 2018.

Name	Present	Absent
Bryan Kopman (Chair)	X	
Mike Brick	X	
John Greuling	X	
Mary Jaworski	X	
Megan Millen	X	
Sue Moore	X	
Mayor Bob O'Dekirk	X	
Jim Roolf	X	
Jim Smith	X	
Dan Stevenson		X
Rod Tonelli	X	
Larry Walsh	X	
Denise Winfrey	X	
Steve Jones	X	
Lauren Las (Staff)	X	
Richard Fredrickson (Consultant)	X	

- **OMA**
 - i. Megan Millen reported on the November meeting which had a large attendance to hear Mike Schwarz from the COJ speak about the Chicago Street Corridor plans. Megan invited David Hales to speak at a future meeting.
- **Economic Development**
 - i. Rod Tonelli reported that the next EDC meeting will be January 4, 2018 and there are three applications on the table as well as payout requests for the Barber Building and Elder Brewing.

6. Staff Report

- Lauren reported on the success of the Light Up the Holidays Festival & Parade and that the Annual Report is being compiled for eventual presentation to this board and the City Council.

7. City Report

- **Steve Jones reported on the COJ** planning on new TIF, a new business coming to the old Subway location, some apartments are rented and occupied now in the Barber Building with new retail on ground floor, John Bays is attempting to bring a large national HQ to downtown, the COJ will be hiring an Economic Development Specialist to work with Steve and will likely have someone here in April, the Barrett's Hardware building, new digital parking meters installed, and the COJ has entered into an intergovernmental with the DOC and State for rental and eventual purchase of the prison.

8. Adoption of agreement with the Exchange Club of Joliet

- Bryan Kopman recapped the agreement that was established with the Exchange Club of Joliet for the Holiday parade. They will receive \$100 for each professional float sold for the parade. \$1,500 was established as a minimum payment.
- Jim Smith motioned to approve the agreement.
- Rod Tonelli seconded.
- Motion carried.

9. Nomination and election of new Board member – Sue Pritz-Bornhofen

- Carried to a later date.

10. Nomination and election of officers for 2018

- Jim Smith motioned to nominate the following slate of officers for 2018:
 - i. Jim Roolf – Chair
 - ii. Bryan Kopman – Vice-Chair
- Megan Millen seconded
- Motion carried.

11. Closed Session – to discuss and review personnel matters

- Rod Tonelli motioned to go into closed session.
- Mike Brick seconded.
- Motion carried & guests exited the room.

12.Action(s) following closed session

- Rod Tonelli motioned to go into open session.
- Megan Millen seconded.
- Motion carried.
- Denise Winfrey motioned to approve the salary increase & bonus for Lauren Las.
- Jim Smith seconded.
- Motion carried.

13.New Business

- No new business.

14.Adjournment

- Jim Smith motioned to adjourn the meeting.
- Jim Roolf seconded.
- Motion carried, meeting adjourned.

Next Meeting: January 11, 2018 – 8:00 a.m. – CCP Boardroom