



Joliet City Center Partnership

203 N. Ottawa St., Suite 100 • Joliet, IL 60432
815-774-6066 • www.jolietdowntown.com

2019 LIVE MARKET ON CHICAGO ST.

Since 2016, we've hosted our markets on Wednesday evenings with local craft beer and music and we're innovating the event once more this year. Our markets will still be held on Wednesday evenings on Chicago Street, between Jefferson and Van Buren Streets. This year, the market will be held once a month from June 12th to October 9th, on the second Wednesday.

Market Dates:

2nd Wednesdays, 4:00-8:00pm
June 12th, July 10th, August 14th, September 11th, October 9th

Like in previous years, we intend to feature not only locally grown food and value added food items, but also handmade crafts and products. The music will become a bigger part of the event this year, with guests invited to bring chairs and enjoy a free, live concert. The concert will be the focal point of the event, with vendors providing value-added offerings for purchase. We will be extremely strict with our applications this year, excluding any vendors not selling products listed in the attached rules and regulations. We hope this will encourage higher attendance and boost sales for vendors.

We will be showcasing and marketing these dates through multiple media platforms not limited to: social media, radio, print, and web, as well as coverage by Channel 6 (viewable via AT&T, Comcast and YouTube).

We will once again be working in partnership with Chicago Street Pub to offer adult beverage options for our visitors making our markets the place to be!

Please submit all vendor applications to Lauren Las at lauren.las@jolietdowntown.com, fax number: 815-723-6972 or mail:

Joliet City Center Partnership
Attn: Lauren Las
203 N. Ottawa Street, Suite 100
Joliet, IL 60432

Thank you for being a part of our evolution.

Lauren Las
Marketing & Event Manager
Joliet City Center Partnership
815-774-6067



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2019 LIVE MARKETS ON CHICAGO ST.

Mission Statement

The Live Markets on Chicago St. aim to provide locally made and grown products while boosting community pride through live concerts in the heart of Joliet.

Goals of the Market

- Provide an outlet for local vendors/entrepreneurs to sell their locally grown/produced products and services.
- Provide an opportunity for local community gardens to thrive, making their products available to residents and visitors.
- Create a summer destination, Downtown Joliet, including monthly live entertainment.
- Engaging the community through entertainment with the purpose of conservation and sustainability.
- Boost awareness of Downtown Joliet, showcasing its businesses.

Items That May Be Sold

- Items permitted for sale include all varieties of locally grown produce, plants, flowers, trees or seedlings.
- Other value added products such as jams, jellies, salsas, sauces and oils etc.
- All baked goods must be homemade and labeled.
- Non-food items (crafts, soaps, etc.).

Rules, Regulations and Guidelines for the Route 66 Street Market in Downtown Joliet

- Each individual or business must complete the application process and provide the required documentation, permits/licenses, and fees prior to the start of the market or they will not be permitted to participate.
- Vendors are allowed to set up their booths one (1) hour prior to the start of the market, and are to be in place, ready to sell, by 4:00PM.
- Vendors are to have their area cleaned up no later than 9:00PM.
- Each vendor must carry their own product and/or general liability insurance where applicable and should be prepared to present it upon request.

- Health Department permits/licenses must be obtained through the Will County Health Department if food items are being sold. You can reach the Will Co. Health Dept. at 815-727-8490.
- Final Approval for the selection of vendors is the sole decision of Joliet City Center Partnership staff.
- The format and layout of the market placement is created on a first come, first serve basis.
- No smoking is permitted in market booths.
- Vendors are required to provide their own lighting for their booth if needed.
- Vendors must maintain their area in a neat and clean manner. The market area must be left clean and free of all trash and debris at the close of the market.
- All vendors are required to provide their own tents, tables and chairs, and are responsible for securing them as needed.
- Vendors are expected to attend each Wednesday that the Street Market is held.
- If you know you will be absent from a market, you MUST notify Joliet City Center Partnership 24 hours prior to your absence.
- The market will be held in appropriate weather. We reserve the right to cancel the market with or without a makeup date due to hazardous weather.
- Last but most certainly not least, all vendors are required and expected to treat customers with courtesy and respect. No discrimination of any kind is permitted at the market.

Violations

The violation of any of the above Rules and Regulations, city or county ordinances, health codes, and state and federal laws will constitute a breach of contract with the Market and subject the vendor to the loss of any or all privileges. Serious violations which may threaten the health or safety of Market staff, Vendors or the public may result in immediate eviction from the Market. Violations deemed to be minor shall be addressed in the following manner: For a first offense a written warning shall be served to the appropriate vendor representative detailing the infraction and indicating the steps necessary to correct the problem. For a second or subsequent offense, or for failure to comply with the written warning following a previous offense or offenses, the CCP Event Manager may terminate the lease to occupy a space at the market. Vendors may request reinstatement of market privileges by submitting a written request to the Event Manager indicating how the situation resulting in termination has been corrected.

Disclaimer

Joliet City Center Partnership reserves the right to modify these rules and regulations at any time. CCP reserves the right to refuse the application of any vendor at any time, for any reason.

Agreement to Rules

Each vendor is responsible for reading and complying with the above written rules and regulations, if you have any questions please direct them to Lauren Las at lauren.las@jolietdowntown.com.



RECEIPT OF AGREEMENT

2019 LIVE MARKETS ON CHICAGO ST.

By signing the below line, I, (print name) _____ have read and agree to comply with all of the Live Markets on Chicago St. Rules & Regulations.

Signature

Date

Business/Organization

***Return this, signed, to Lauren Las at:**

Joliet City Center Partnership
Attention: Lauren Las
203 N. Ottawa Street, Suite 100
Joliet, IL 60432

Fax: 815-723-6972

Email: lauren.las@jolietdowntown.com



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2019 LIVE MARKET ON CHICAGO ST. APPLICATION

PLEASE FILL OUT ALL FIELDS LEGIBLY!

Market Dates

2nd Wednesdays, 4:00-8:00pm
June 12th, July 10th, August 14th, September 11th, October 9th

General Information

Business Name: _____

Address: _____ **City:** _____ **State:** ____ **Zip:** _____

Contact Person: _____ **Title:** _____

Business Phone: _____ **Cell Phone:** _____

Email Address: _____

Business Website: _____

All items for sale are subject to the approval of Joliet City Center Partnership. Please explain what items you will be selling: _____

Grower/Producer Information

Site Where Food is Grown & Produced: _____

**All vendors must operate in compliance with the Will County Health Department, (www.willcountyhealth.org) and all applicable Illinois Departments of Public Health, (www.idph.state.il.us), Agriculture, (www.agr.state.il.us) and Revenue (www.revenue.state.il.us) rules and regulations. Updated technical information bulletins concerning sanitation guidelines for street/farmers markets may be found at: www.agr.state.il.us.*

Certificate of Insurance Liability, Fees, and Payment

A Certificate of Liability Insurance naming **Joliet City Center Partnership LLC** and the **City of Joliet** is required of every Street Market vendor and must be received prior to the opening date of the Street Market (6/12/19).

COIs and full payment are required prior to the first market (June 12, 2019) or you will NOT be allowed to vend.

_____ 10' x 10' Space

\$75.00 TOTAL for 5 markets

Please note if you need a larger space. No additional cost.

Do you require electricity? If so, what will you be plugging in? _____

Payment must be made in the form of cash or check only. Checks can be made payable to Joliet City Center Partnership.

Please submit all paperwork and payment to:

**Joliet City Center Partnership
Attention: Lauren Las
203 N. Ottawa Street, Suite 100
Joliet, IL 60432**

Fax: 815-723-6972

Email: lauren.las@jolietdowntown.com

Phone: 815-774-6067

Signature of vendor(s)

Date

Office Use Only:

Amount Paid _____

Date _____

Check # _____

Ins rcv'd _____